



## **COMMUNITY TECHNOLOGY & TELECOMMUNICATIONS COMMISSION**

<http://www.austintexas.gov/cttc>

### **MINUTES**

#### **Regular Meeting**

**Wednesday – January 8, 2020 – 6:30 PM**

**City Hall – Boards & Commissions Room 1101**

**301 W. 2<sup>nd</sup> Street - Austin, TX, 78701**

Please go to [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/10\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/10_1.htm) for backup material associated with this agenda.

All ATXN (City Channel 6) programming is cablecast on Spectrum, Grande Communications, and Google Fiber on their cable channel 6, on AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of the cablecast. Schedules and video can be found at:

<http://www.austintexas.gov/page/atxn-video-archive>.

#### **CURRENT COMMISSION MEMBERS:**

Sophie Gairo - Mayor Steve Adler

Nehemiah Pitts III - Council Member Natasha Harper-Madison, District 1

Claudia Yanez - Mayor Pro Tem Delia Garza, District 2

Malcolm Yeatts - Council Member Sabino "Pio" Renteria, District 3

David Alexander - Council Member Gregorio Casar, District 4

Dave Floyd - Council Member Ann Kitchen, District 5

Irfan Syed - Council Member Jimmy Flannigan, District 6

Dina Ayman - Council Member Leslie Pool, District 7

Michelle Reinhardt - Council Member Paige Ellis, District 8

Nicole Thompson – Council Member Kathie Tovo, District 9

Sumit DasGupta - Council Member Alison Alter, District 10

#### **Commission Members Present**

Sophie Gairo

Nehemiah Pitts III

Malcolm Yeatts

David Alexander

Dave Floyd

Irfan Syed

Dina Ayman

Michelle Reinhardt (Participating Remotely)

Nicole Thompson

Sumit DasGupta

**Unexcused Absence**

Claudia Yanez

**CALL TO ORDER**

The meeting was called to order at 6:43 PM

**CITIZEN COMMUNICATION: GENERAL**

The first ten speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens were signed up to speak

**1. APPROVAL OF MINUTES – December 11, 2019**

**Motion to approve the December 11th, 2019 meeting minutes made by Commissioner DasGupta, seconded by Commissioner Yeatts passed on a vote of 7-0-2-1, with Commissioners Alexander and Floyd abstaining and Commissioner Reinhardt off the dias.**

**2. STAFF AND COMMUNITY BRIEFINGS** (A member of the public may not address a board at a meeting on an item posted as a briefing)

**a. Communications & Technology Management Department Update (Stephen Elkins, Communications and Technology Management)**

This item did not occur due to a scheduling conflict.

**b. Improving the resident experience with City forms (Daniel Honker, Soolin Withrow, and Andrew Do, Communications and Technology Management)**

The presentation can be viewed [here](#).

**3. COMMISSION UPDATES (Discussion and Possible Action)**

**a. Digital Inclusion, Civic Engagement, and Strategic Technology and Telecom Policy Working Group**

Chair Pitts gave updates on the GTOPs 2020 process, including an update on GTOPs Capacity applications received thus far as well as an update that a DECA meeting had occurred that day.

This working group discussed membership as well. Commissioner Syed volunteered to step out. Based on attendance, Commissioner Yanez was removed from the working group.

The group will meet on the first Tuesday of each month at 10am. A first make up meeting will be scheduled for Tuesday, January 28<sup>th</sup>.

**b. Knowledge, Information, and Data Stewardship Working Group**

This working group will host a conference call with Janette Goodall of the Clerk's Office to discuss their effort to make City Council votes tabular.

This working group will also host a meeting with APD to discuss the backlog of video transfer to the Travis County prosecutor's Office.

**c. Technology, Infrastructure, and Innovation Working Group**

This group agreed to meet on the first Monday of each month at 4pm.

Commissioner Ayman stepped down from this working group.

Commissioner DasGupta gave an overview of the One Touch Make Ready call that this working group hosted with San Antonio. John Speirs is collecting notes from all of the commissioners for the call.

**4. FUTURE AGENDA ITEMS**

**Next Regular Meeting: February 12, 2020**

Communications & Technology Management Department Update by Stephen Elkins  
Presentation on the update to the City Website by Yasmin Wagner

**5. ADJOURNMENT**

**Motion to adjourn made by Commissioner DasGupta and seconded by Commissioner Floyd passed on a vote of 10-0.**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please contact Jesse Rodriguez at the Office of Telecommunications & Regulatory Affairs at (512) 974-7676, for additional information; TTY users route through Relay Texas at 711.

For more information on the Community Technology & Telecommunications Commission, please visit their website at <http://www.austintexas.gov/cttc> or contact Jesse Rodriguez at [jesse.rodriguez@austintexas.gov](mailto:jesse.rodriguez@austintexas.gov).

Posting Submitted by: Jesse Rodriguez, Business Process Specialist, Tuesday, February 18, 2020